

Section 1-8.4. Evaluation of School Board Attorney; Timeline and process for evaluation. —

A. The School Board will annually evaluate the performance of the School Board Attorney. In evaluating the school board attorney, the School Board should consider the working relationship between the school board attorney and the School Board, and the overall performance of the school board attorney in providing competent legal advice and legal representation to the School Board.

B. The annual performance evaluation of the school board attorney must take place no later than July 30th of each fiscal year. Any discussion regarding the annual performance evaluation of the school board attorney must be held in a closed meeting of the School Board. When evaluating the performance of the school board attorney, members of the School Board are only allowed to evaluate the attorney's performance as outlined in the evaluation instrument. The chair of the School Board must provide members of the School Board with the agreed upon evaluation instrument and the school board attorney must provide members of the School Board with documentation evidence regarding the performance of the school board attorney by no later than June 30th. The evaluation must be completed by members of the School Board and filed with the Clerk of the School Board by no later than 10 business days after receipt of the annual evaluation instrument from the chair of the School Board. Any member of the School Board who does not complete the annual evaluation instrument and file with the Clerk of the School Board as required by this policy will not have their evaluation considered by the remaining members of the School Board, except for good cause shown as determined by the remaining members of the School Board and this decision will be final. At least three business days before any closed meeting of the School Board is held for the purpose of discussing the performance of the school board attorney, the school board attorney must be provided with the composite numerical evaluation score together with any written comments from members of the School Board that appeared on the evaluation instrument. All discussions will be treated confidentially by members of the School Board and school board attorney. (Adopted: November 10, 1994)

Legal Authority – Virginia §22-1.82 (1950), as amended.